



Building and Grounds Committee

Meeting Minutes for

March 13, 2024

1. Call to Order: Chair Austin called the meeting of the McMillan Library Building and Grounds Committee to order at 5:00p.m.

2. Open Meetings Declaration: Austin established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

3. Roll Call:

Committee Members:

Andrea Galván
Kim Heniadis

~~Karen Schill~~
Ryan Austin

Scott Kellogg
Susan Feith

Other Board Members:

~~Evan O'Day~~
~~Elizabeth St. Myers~~

~~Craig Broeren~~
~~William Clendenning~~

Emily Kent

Administration: Katherine Elchert, Library Director; Claire Parrish, Assistant Director

Others in Attendance:

4. Approval of Minutes: A motion was made by S. Kellogg, second by S. Feith, to approve the minutes of the February 14, 2024 Buildings and Grounds Committee meeting. Motion carried by unanimous vote.

5. 2024 Facility Updates

- **Elevator:** Updates on elevator project were given.

E Grand Ave Entrance: No updates from City Engineer Eichsteadt yet.

- **Digitizing Blueprints:** Pearl can scan blueprints for \$350

S. Feith motioned to have Pearl Engineering digitize the blueprints, S. Kellogg seconded. Motion carried unanimously.

- **Lester Entrance:** discussion on replacing doors at that entrance

6. Items for Next Agenda

- Damp proofing: Epoxy Solutions is coming end of March to look at the balcony

7. Adjournment: S. Kellogg motions to adjourn, S. Feith seconds. Motion carried unanimously.

Austin adjourned the meeting at 5:42p.m.

Respectfully Submitted: Claire Parrish, Assistant Director