



**Legislative Committee  
Meeting Notice  
Monday, July 15, 2024  
5:00 p.m.**

**Legislative Committee**

Jake Cattanach, Chair  
Patrick Delaney, Vice-Chair  
Ryan Austin

Notice is hereby given of a meeting of the Legislative Committee to be held on Monday, July 15, 2024, at 5:00 p.m. in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access.

**Agenda**

1. Call to Order
2. Discuss and consider revisions to Chapter 27 - Parking
3. Discuss and consider the elimination of certain City committees, commissions, and boards
4. Discuss and consider making certain City committees, commissions, and boards advisory to the Common Council
5. Discuss and consider the ATV/UTV direct legislation petition referendum language
6. Set next meeting date
7. Adjourn

Susan C. Schill  
City Attorney

*The City of Wisconsin Rapids encourages participation from all its citizens. If access to any public meeting is not possible, notification to the City Clerk's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the Clerk at (715) 421-8200 to request accommodations.*

July 2 2024

Chapter 27 Parking

27.01 Definitions

~~27.02 Coins to be Deposited~~

~~27.03 Hours of Operation of Meters~~

~~27.04 Presumptive Violation~~

27.05 Violations

27.06 Duty of Police Department

27.07 Displaying Violation Tickets

27.08 Public Works Department to ~~Mark Spaces Install Meters~~

~~27.09 Collection of Parking Meter Revenue~~

~~27.10 Use of Parking Meter Revenue~~

27.11 Downtown Limited Time Parking

27.12 Parking by Permit

27.13 Parking Regulations

27.14 ~~Handicapped and Physically~~ Disabled Parking Regulations

27.15 Unlawful Removal of Parking Citations

27.16 Removal of Illegally Parked Vehicles

27.17 Penalties for Meter Violations

27.18 Penalties for Parking Violations

27.19 Parking Citations

## 27.01 DEFINITIONS (AS USED IN THIS SECTION)

- ~~(1) — Parking Meter: means any mechanical device or meter placed or erected for regulation of parking and designed to accept coins of the United States Mint in payment for parking privileges, equipped with a timing device which registers on a visible face or dial the amount of time purchased.~~
- ~~(2) — Parking Meter Space: means a space officially designated for vehicular parking indicated by painted lines or other markings or dividers, adjacent to which a parking meter is installed.~~
- (3) East Side Downtown Area: means that portion of the city on the east side of the Wisconsin River bounded by and including Maple Street extended from the river to 3rd Street South; 3rd Street South and North from Maple Street to Jackson and Market Streets; Market Street from Jackson Street to Baker Street; and Baker Street extended from Market Street to the river.
- (4) West Side Downtown Area: means that portion of the city on the west side of the Wisconsin River bounded by Goggins Street extended from the river to 3rd Avenue South; 3rd Avenue South from Goggins Street to Johnson Street; Johnson Street from 3rd Avenue South to 4th Avenue South; 4th Avenue South from Johnson Street to West Grand Avenue; West Grand Avenue from 4th Avenue to West Jackson Street and 6th Avenue North; 6<sup>th</sup> Avenue North from West Grand Avenue to McKinley Street; McKinley Street from 6th Avenue North to 4<sup>th</sup> Avenue North; 4th Avenue North from McKinley Street to West Jackson Street; and West Jackson Street to the river.

## ~~27.02 — COINS TO BE DEPOSITED IN METERS:~~

~~No person shall stop, stand, or park any vehicle in a parking meter space unless the timing mechanism on the adjacent parking meter has been activated by the deposit of proper coins in accordance with directions appearing on the meter. Failure to deposit the proper coin to set the timing mechanism in operation when so required is a violation of this code.~~

## ~~27.03 — HOURS OF OPERATION OF METERS~~

- ~~(1) — The hours of operation of the parking meters are the following except for legal holidays:
  - ~~(a) — 9:00 a.m. to 5:00 p.m., Monday through Friday~~~~
- ~~(2) — The hours of operation are made exempt when authorized by the Common Council except as stated below:
  - ~~(a) — Funerals~~
  - ~~(b) — Construction projects.~~
  - ~~(c) — On adjacent property when pre-payment for metered spaces has been received at the rate of \$2.50 per meter stall per day.~~
  - ~~(d) — On- and off-street parking meter stalls at a rate of \$1.00 per week per bag to cover the meters.~~
  - ~~(e) — Official municipal/county/state business, with an official city business card signed by the chief of police and displayed on the vehicle.~~~~

- ~~(f) Conventions and other official business with an official courtesy parking permit displayed on the vehicle.~~
- ~~(g) Temporary parking permits issued with a prepayment for metered spaces has been received at the rate of \$2.50 per meter stall per day. Temporary parking permits are not valid in one-hour time limit zones.~~

#### ~~27.04 PRESUMPTIVE VIOLATION~~

~~The fact that the timing device on any parking meter is not in operation and the mechanical indicator registered "EXPIRED" or "VIOLATION" shall be presumptive evidence that the owner or driver of the vehicle then parked in the space regulated by such parking meter failed to deposit or cause to be deposited the required coin or coins.~~

#### 27.05 VIOLATIONS

It shall be unlawful, and a violation of this ordinance, for any person to:

- (1) Cause, allow, permit, or suffer any vehicle registered in the name of, or operated by such person, to be parked overtime, or beyond the period of legal parking time established for any parking space ~~or any parking meter as shown on the meter or to deposit in any parking meter any coin for the purpose of parking beyond the maximum legal parking time for the particular parking meter zone.~~ The parking time that any car shall occupy a parking ~~space meter zone~~ cannot be further extended by an operator by ~~further deposits of coins or by~~ allowing a parking ticket to remain on the car and parked vehicles shall be removed promptly by the operator on the expiration of the parking period as provided for by this ordinance of the City of Wisconsin Rapids regulating parking.
- ~~(2) Permit any vehicle to remain or be placed in any parking space adjacent to any parking meter while said meter is displaying a signal indicating that the vehicle occupying such parking space has already been parking beyond the period prescribed for such parking space.~~
- (3) To park any vehicle across any line or marking of a parking space or in such position that the vehicle shall not be entirely within the area designated by such lines or markings. ~~When a parking space in any parking meter zone is parallel with adjacent curb and sidewalk, any vehicle parking in such parking space shall be parked so that the foremost part of such vehicle shall be along side of and next to the parking meter. When a parking space in any parking meter zone is diagonal or perpendicular to the curb or sidewalk, any vehicle parked in such parking space shall be parked with the foremost part of such vehicle directed at the next such meter.~~

There shall be no diagonal or perpendicular parking of trucks, ~~if~~ if the overall length ~~of the truck~~ is more than 18 feet, on streets in the City of Wisconsin Rapids.

- ~~(4) To deface, injure, tamper with, open, or willfully break, destroy, or impair the usefulness of any parking meter installed under the provisions of this section.~~
- ~~(5) To deposit or cause to be deposited in any parking meter, any slug, device, or thing whatsoever other than the coin or coins of the United States of America.~~

## 27.06 DUTY OF POLICE DEPARTMENT

- (1) It shall be the duty of the department of police, under the direction of the City Council, to keep account of all violations of this chapter.
- (2) It shall keep an account of and report the ~~location number~~ of each parking ~~space meter wherein which indicates that~~ the vehicle occupying the parking space ~~adjacent to such parking meter~~ is or has been parked in violation of any of the provisions of this chapter, the date and hour of such violation, to make and to state license number of such vehicle, and any other facts which are necessary to a thorough understanding of the circumstances attending such violation.
- (3) The officer ~~or meter attendant~~ shall attach to such vehicle a notice stating that it has been parked in violation of this chapter, and instructing the owner or operator to report to the department of police in regard to such violation.

## 27.07 DISPLAYING VIOLATION TICKETS

It shall be unlawful for any person to remove a motor vehicle, upon which a parking ~~meter~~ violation has been placed, from one parking space to another parking space without first removing the parking violation ticket thereon, or to display on a motor vehicle parking with a parking space a parking ~~meter~~ violation ticket from a previous period, or to remove a parking ~~meter~~ violation ticket from one vehicle and place it upon another, different vehicle.

## 27.08 PUBLIC WORKS DEPARTMENT TO ~~MARK SPACES-INSTALL METERS~~

The public works department shall ~~procure, install, and maintain parking meters and~~ mark off individual parking spaces in ~~diagonal parking and the permit~~ parking zones, ~~designated in Section 27.01 and 27.02~~ and in such other ~~areas zones~~ as may be ~~hereafter~~ established by ~~this ordinance, the Common Council.~~

## ~~27.09—COLLECTION OF PARKING METER REVENUE~~

~~It shall be the duty of the department of police to designate some person(s) to make regular collections of the money deposited in said parking meters, and deliver the money to the city treasurer, and it shall be the duty of the city treasurer to count the money and place it in a special fund to be known as the "parking meter fund", which fund shall be used exclusively for the purposes specified in Section 27.13. Such person(s) making such collections shall be bonded in the sum of \$1,000.00 to insure the faithful performance of his/her/their duties.~~

## ~~27.10—USE OF PARKING METER REVENUE~~

~~Parking meter revenues will be used as determined by the Common Council in its yearly budget.~~

## 27.11 DOWNTOWN LIMITED TIME PARKING

No person shall park, stop, or leave standing any vehicle, whether attended or unattended, for more than two hours from 9 a.m. to 5 p.m., Monday through Friday, in the East Side Downtown Area or West Side Downtown Area, except in areas designated for permit parking where vehicles displaying proper permits may park for periods of longer than two hours and except as may otherwise be designated in this chapter.

## 27.12 PARKING BY PERMIT

Parking by Permit. Persons whose vehicles display an appropriate permit issued by the city engineer or his designee shall be entitled to park beyond the usual two-hour limit, subject to the restrictions provided herein, in the following designated places in the East Side Downtown Area and West Side Downtown Area.

(1) Areas where permit parking is allowed are:

(a) the city-owned parking area lying between 3rd Avenue and 4th Avenue and north of West Grand Avenue (Dixon Lot, Lot W-2), however the seven parking spaces facing West Grand Avenue shall be two-hour parking and not permit parking.

(b) the city-owned parking lot at the southwest corner of 3rd Street North and East Jackson Street from. (Lot E-2)

~~(c) in the city-owned lot located on the south side of East Jackson Street adjacent to the north/south alley between Oak Street and East Jackson Street, the 5 spaces in the southern-most row.~~

~~(cd)~~ the first five (5) spaces south of West Grand Avenue on the west side of 1st Avenue South between West Grand Avenue and Johnson Street.

~~(e) the west side of 1st Street North between East Jackson Street and Baker Street.~~

(2) The permit will be a yearly permit, issued on an annual basis; however, the City may decide at any time to cease permit parking at any location, and permittees will be refunded fees on a prorated basis. The fee shall be ~~as set on the fee schedule as adopted by the Common Council \$156.00~~; for space rental, plus a \$4.00 charge for the decal, per year. Subject to earlier termination by the City, the permit will be in effect for one year, beginning September 1 of each year.

(3) Permit parking as designated above shall be from 7:00 a.m. to 5:00 p.m.

(4) The Department of Public Works shall maintain ~~the fee schedule, as well as~~ policies and application materials consistent with this ordinance which address how spaces are allocated as well as other administrative matters.

~~-----~~ \*\*\* no changes until 27.13(4)

## 27.13

(4) Miscellaneous Parking Restrictions.

(a) Street maintenance. Whenever it is necessary to clear or repair a city street, or any part thereof, the ~~Public Works Superintendent~~ ~~city traffic department~~ ~~may close~~ ~~shall post~~ such highways, or parts thereof, with ~~traffic control signage indicating the street is closed. signs bearing the words "NO PARKING-STREET MAINTENANCE WORK". Such signs shall be erected at least two hours prior to the time that street maintenance work is to be commenced.~~ No person shall park a motor vehicle, ~~except for authorized vehicles,~~ in violation of such signs.

~~(1) — The city-leased parking area lying between 2nd Avenue North and 3rd Avenue North and south of West Jackson Street (Mead-Witter lot), no parking between 11:00 p.m. and 7:00 a.m., for maintenance (MC#793)~~

(b) Parking in driveways. No person shall park or leave standing any motor vehicle in any private driveway without the permission of the owner ~~or~~ lessee of the property upon which such driveway is located, whether or not such driveway is posted to limit or restrict parking.

(c) Parking heavy vehicles in residential districts. No operator or owner of a motor truck, truck tractor, trailer, or semi-trailer, or any other vehicle or combination of vehicles, other than motor busses weighing more than five tons shall park such vehicle on any highway other than a routes state trunk highway, county trunk highway, or designated truck route, in any residential district except for such time as is reasonably necessary to facilitate the loading or unloading of the vehicle.

(d) Snow emergency parking restrictions.

(1) When the mayor, or ~~his~~ ~~their~~ designated representative, shall by reason of heavy snow storm or blizzard, proclaim a snow emergency ~~pursuant to Section 66.325, Wisconsin State Statutes,~~ no person shall park, stop, or leave standing any vehicle upon the streets or any portions of the streets during the hours set forth in such proclamation.

(2) The common council hereby declares that an emergency exists in the city whenever a snowfall, during any period of 24 hours or less, reaches a depth of ~~four~~ ~~six~~ inches or more. Such emergency is declared to be a serious public hazard impairing transportation and public health, safety, and welfare for a period of 48 hours or until such earlier time as snow removal operations have been declared completed by the public works superintendent.

(3) Whenever an emergency exists and the mayor, or ~~their~~ ~~his~~ designated representative, shall have caused an announcement thereof to be made ~~on the City's social media pages, on the City's website, and via press release to local media, by not less than two radio stations, whose normal operating range covers the City of Wisconsin Rapids,~~ no person shall park, or allow to be parked, any vehicle of any kind or description upon the streets of the City of Wisconsin Rapids during said emergency. Vehicles may be parked for a period of time not longer than three minutes for actually loading or

unloading of passengers, ~~or 30 minutes for actually loading or unloading of property and~~ provided further that no other regulation restricting parking as to place, time, or manner is violated thereby.

~~(4) Authorization of erection of no parking signs. Pursuant to the provisions of Section 66.325, Wisconsin State Statutes, the chief of police, or his designated representative is authorized to erect temporary "NO PARKING" signs during the existence of an emergency created by a snowstorm or excessive snowfall which impairs or prevents the full use of any highway, street, or roadway for transportation:~~

(5) Snow tow-away zones. The chief of police, or ~~their~~ his designated representative, is hereby authorized to cause the towing away of vehicles parking in violation of this ordinance.

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**May 2024 - Previously considered overnight parking changes:**

(e) ~~2:00 a.m. to 5:00 a.m. Night P parking restrictions. When signs have been erected at, or reasonably near, the corporate limits, alternate side No parking will be allowed from 2:00 a.m. until 5:00 a.m. on all streets in the City of Wisconsin Rapids except as follows: unless otherwise posted or exempted by this ordinance.~~

~~Unless otherwise posted or otherwise exempted by this ordinance,~~

~~On even-numbered calendar mornings days, all vehicles may park shall be parked on the even-numbered side of the street according to street address numbers:~~

~~On odd-numbered calendar mornings days, all vehicles may will be park parking on the odd-numbered side of the street according to street address numbers.~~

~~Determination of an even or odd day occurs at 2:00 a.m., the same day as the allowed 2:00 a.m. to 5:00 a.m. parking.~~

~~No person shall park, stop, or leave standing any vehicle in violation of this subsection. In the event of an emergency police order or snow emergency designated by the public works director, chief of police, mayor, or their designee(s), alternate side parking shall be suspended. (MC#1074)~~

~~Signs shall be erected at, or reasonably near, the corporate limits on state trunk highways, county highways, connecting highways (in accordance with s. 346.02 (7)) and other streets as determined appropriate to inform motorists of the night parking regulations or snow emergency regulations in effect in the municipality.~~

~~2:00 a.m. to 5:00 a.m. parking restrictions are suspended on side streets adjacent to the City's road construction projects for a distance of 1 block for the duration of the road closure impacting access to driveways.~~



**July 2024 - New language re: 48-hour parking:**

(e) ~~48-Hour Night~~ parking restrictions. ~~When signs have been erected at, or reasonably near, the corporate limits, alternate side parking will be allowed from 2:00 a.m. until 5:00 a.m. on all streets in the City of Wisconsin Rapids. Unless otherwise posted or exempted by this ordinance, no vehicle may park on any city street in excess of 48 hours. On even-numbered calendar days, all vehicles shall be parked on the even-numbered side of the street. On odd-numbered calendar days, all vehicles will be parking on the odd-numbered side of the street. No person shall park, stop, or leave standing any vehicle in violation of this subsection. In the event of an emergency police order or snow emergency designated by the public works director, chief of police, or their designee(s), or in the event of street maintenance restrictions, parking on City streets alternate side parking shall be suspended during the times of such order or snow emergency, or such street maintenance restriction. (MC#1074)~~

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- (f) Overnight Truck Parking. No trucks or trailers in excess of five tons capacity shall be parked within 175 feet of a residential zone between the hours of 10:00 p.m. and 6:00 a.m., except as follows:
- (1) One semi-tractor, stake truck, or van, excluding semi-trailers, may be parked at the residence of the operator. On-street parking is prohibited. (MC#823)
  - (2) No motors are left idling, including those necessary for air-conditioning and refrigeration units.
  - (3) Trucks and trailers are parked in authorized areas and are not actively engaged in hook-up or loading activities during the hours of 10:00 p.m. and 6:00 a.m.
  - ~~(4) Operators of commercial trucks in excess of five tons capacity who must keep refrigeration units or other motors in operation will be directed to take the truck to the industrial park. (MC#389)~~
- (g) There shall be no parking on the streets in the Woodlands Business Park (MC#723)
- (h) There shall be no parking from 3:01 a.m. on July 4 until 6:00 a.m. on July 5, except for permitted vendors and authorized personnel, on both sides of the following streets: (MC#1051)
- (1) 2nd Street South, between East Grand Avenue and Mead Street.
  - (2) The Grand Avenue Bridge.

- (3) West Grand Avenue, between the Grand Avenue Bridge and 3rd Avenue.
- (4) East Grand Avenue, between the Grand Avenue Bridge and 3rd Street.
- (5) 2nd Street, between East Grand Avenue and East Jackson Street.
- (6) 1st Street North, between Oak Street and East Jackson Street.
- (7) All other east-west streets from Oak Street to Mead Street, between 2nd Street and 3rd Street.
- (8) 2nd Avenue, between one-half block north of West Grand Avenue and Johnson Street.
- (9) Johnson Street, between ~~3<sup>rd</sup>~~ 2nd Avenue South and 1st Avenue South.
- (10) 1st Avenue South, between West Grand Avenue and 100 feet south of Goggins Street.
- (11) Goggins Street, between 1st Avenue South and ~~3<sup>rd</sup> Avenue South~~ a point 150 feet west of 1st Avenue South.

Additionally, there shall be no parking as indicated above on any day that the city's 4th of July fireworks event has been rescheduled to, due to inclement weather or other circumstances. The no parking shall be from 3:01 a.m. that day until 6:00 a.m. the following day.

(i) ~~Parking prohibited in certain specified places.~~

No person shall stop or leave any vehicle standing in any of the following places except temporarily for the purpose of and while actually engaged in loading or unloading or in receiving or discharging passengers and while the vehicle is attended by a licensed operator so that it may promptly be moved in case of an emergency or to avoid obstruction of traffic:

- (1) ~~In a loading zone.~~
- (2) ~~In an alley in a business district.~~
- (3) ~~Within 10 feet of a fire hydrant, unless a greater distance is indicated by an official traffic sign.~~
- (4) ~~Within 4 feet of the entrance to an alley or a private road or driveway.~~
- (5) ~~Closer than 15 feet to the near limits of a crosswalk.~~
- (6) ~~Upon any portion of a highway where and at the time when parking is prohibited, limited or restricted by official traffic signs.~~

- (1) Parking in places reserved for the ~~disabled~~~~handicapped~~. When official traffic signs, indicating such restrictions have been erected in accordance with this ordinance, no person shall park, stop, or leave standing any vehicle upon any portion of a street, highway, or public or private parking facility reserved for vehicles displaying special registration plates or identification cards or emblems issued by the Wisconsin Department of Transportation, or for vehicles registered in another jurisdiction, by such other jurisdiction designating the vehicle as one used by a physically ~~handicapped or physically~~ disabled person.
- (2) Display of cards designating ~~disability~~~~handicap~~. When in use for a parked vehicle, the card designated by Wisconsin Statutes as indicating special parking privileges for ~~disabled~~~~handicapped~~ persons shall be displayed so the information on the card is clearly visible outside of the vehicle. If the card is manufactured so as to be suspended, the card shall be hung from the rear view mirror.

#### 27.15 UNLAWFUL REMOVAL OF PARKING CITATIONS

No person other than the owner or operator thereof shall remove a "City Wisconsin Rapids Parking Violation" ticket from a motor vehicle.

#### 27.16 REMOVAL OF ILLEGALLY PARKED VEHICLES

- (1) Hazard to Public Safety. Any vehicle parking, stopped, or standing upon a highway in violation of any of the provisions of this ordinance, is declared to be a hazard to traffic and public safety.
- (2) Removal by Operator. Such vehicle shall be removed by the operator in charge, upon request of any traffic officer, to a position where parking is permitted or to a private or public parking or storage premises.
- (3) Removal by Traffic Officer. Any traffic officer, after issuing a citation for illegal parking, stopping, or standing by an unattended vehicle, in violation of this ordinance, is authorized to remove such vehicle to a position where parking is permitted.
- (4) Removal by Private Service. The officer may order a motor carrier holding a permit to perform vehicle towing services, a licensed dealer, who performs vehicle towing services, to remove and store such vehicle in any public storage garage or rental parking grounds of any facility of the person providing the towing service.
- (5) Towing and Storage Charge. In addition to other penalties provided by ordinance, the owner or operator of a vehicle so removed shall pay reasonable cost of moving, towing, and storage. If the vehicle is towed or stored by a private motor carrier, motor vehicle salvage dealer, or licensed motor vehicle dealer, actual charges regularly paid for such services shall be paid. If the vehicle is stored in a public storage garage or rental facility, customary charges for such storage shall be issued to the owner of the vehicle for the towing or storage charge. The owner or operator shall receive credit for any towing fee added to any citation issued, provided that the citation has been paid in full and the balance of any towing or storage fee has been paid in full.

- (6) Registration Record of Vehicle as Evidence. When any vehicle is found upon a street or highway in violation of any provision of this ordinance regulating the stopping or standing, or parking of vehicles and the identity of the operator cannot be determined, the owner, as shown by the ownership registration of the vehicle supplied by the Wisconsin Department of Transportation, or a comparable authority of any other State, shall be deemed to have committed a violation for purposes of enforcement of this ordinance and shall be subject to the applicable forfeiture penalty; provided the defenses defined and described in Wisconsin Statutes 346.485(5)(b) shall be a defense for an owner charged with such violation.

#### ~~27.17—PENALTIES FOR METER VIOLATIONS~~

- ~~(1) Any person who shall violate Section 27.05(2) of this ordinance and who shall cause, allow, permit, or suffer any vehicle to be parked overtime, shall pay a forfeiture of \$10.00.~~
- ~~(2) Any person who shall violate Section 27.05(1) or 27.05(3) of this ordinance shall pay a forfeiture of \$15.00 if paid within 48 hours and \$30.00 if paid thereafter in addition to the forfeiture provided in Section 27.08(1) of this ordinance.~~
- ~~(3) Any person who shall violate or assist in violation of Section 27.05(4) or 27.05(5) of this ordinance, upon conviction, shall be punished by a forfeiture of not more than \$100.00 or less than \$10.00 and costs of collection, and in default of payment of the forfeiture and costs of collection shall be imprisoned in the county jail for a term not exceeding 10 days.~~

#### 27.18 PENALTIES FOR PARKING VIOLATIONS (MC#856)

- (1) Forfeitures for uniform state-wide parking, stopping, and standing offenses.
- Minimum and maximum forfeitures for violation of non-moving traffic violations adopted by reference in Section One of this Ordinance described in Wisconsin Statutes, Chapter 340 to 348, shall be as provided in comparable state non-moving traffic violations.
- (2) Penalty for parking violations. The penalty for parking violations shall be a forfeiture of \$15.00 if paid within ~~14 days~~48 hours and \$30.00 if paid after ~~14 days~~48 hours. If a vehicle is required to be removed and towed because of a snow emergency parking violation or other violation which allows for the towing of vehicles, an additional amount, as provided for such removal in the current city vehicle towing contract, shall be added to the stipulated deposit or forfeiture provided herein.
- (3) ~~Disabled Handicapped~~ Parking. The forfeiture for violating Section 27.14(1), entitled “Parking In Places Reserved for the ~~Disabled Handicapped~~,” is the amount set by Wisconsin State Statutes. The forfeiture for violating Section 27.14(2), entitled “Display of Cards Designating ~~Disability Handicap~~,” shall be \$30. (MC#946)

#### 27.19 PARKING CITATIONS

The chief of police shall provide a citation for use in enforcing parking offenses.

## **Committees, Commissions, and Boards**

### **City of Wisconsin Rapids**

#### **PUBLIC WORKS COMMITTEE**

**Membership:**

3 Alderpersons

**How appointed:**

Appointed by the Mayor at reorganization meeting

**Term:**

1 year; commencing and ending on third Tuesday in April

**Responsibilities:**

Responsible for overall policy relating to public works programs and projects and city rights of way. Deals with water and sewer projects, street- and sidewalk-related projects, sewer, street and sidewalk maintenance programs, garbage and recycling matters, dedications and vacations of rights of way, special assessments, street names, parking and traffic control, and street lighting.

**Time of meetings:**

Must meet at least once per month

#### **FINANCE AND PROPERTY COMMITTEE**

**Membership:**

3 Alderpersons

**How appointed:**

Appointed by the Mayor at reorganization meeting

**Term:**

1 year; commencing and ending on third Tuesday in April

**Responsibilities:**

Responsible for overall policy relating to city finances and city-owned property. Deals with taxation, budgeting, accounting, borrowing, claims, grants, licensing, insurance, real estate, buildings, equipment, materials, purchasing, and special events on public property.

**Time of meetings:**

Must meet at least once per month

**HUMAN RESOURCES COMMITTEE**

**Membership:**

3 Alderpersons

**How appointed:**

Appointed by the Mayor at reorganization meeting

**Term:**

1 year; commencing and ending on third Tuesday in April

**Responsibilities:**

Responsible for overall policy relating to the city's employees. Deals with wage/salary and benefit plans, labor negotiations, employee grievances, review of disciplinary actions, personnel policies, organizational structure, staffing levels, and safety.

**Time of meetings:**

Must meet at least once per month

**LEGISLATIVE COMMITTEE**

**Membership:**

3 Alderpersons

**How appointed:**

Comprised of the chairpersons of the other three standing committees.

**Term:**

1 year; commencing and ending on third Tuesday in April

**Responsibilities:**

Responsible for general legislative recommendations which are not directly related to the areas of responsibility of the other three standing committees.

**Time of meetings:**

As needed.

**BOARD OF REVIEW**

**Membership:**

5 City residents (Can't hold City office or be employed by City)

3 alternate members

**Residency Required?**

Yes

**How appointed:**

Appointed by the mayor with confirmation by the common council

**Term:**

5 years; commencing on May 1

**Responsibilities:**

Hold annual Board of Review meeting

**Statutorily mandated?**

Yes

**BOARD OF ZONING APPEALS**

**Membership:**

5 City residents

3 alternate members

**Residency Required?**

Yes

**How appointed:**

Appointed by the mayor with confirmation by the common council

**Term:**

3 years



**Responsibilities:**

Hear and decide variances; hear and decide administrative appeals where it is alleged that the zoning administrator (1) failed to act as required by the zoning code; (2) made an error in issuing a permit or in denying an application; (3) made an error in enforcement; or (4) made an error in any other determination.

**Time of meetings:**

Meet as needed when an appeal or variance is filed

**Statutorily mandated?**

Yes

**ETHICS BOARD**

**Membership:**

7 members

(five citizens, one city employee, and one alderperson, with one alternate alderperson)

**Residency Required?**

Yes

**How appointed:**

Appointed by the common council from a list of the names provided by the community. The board will be drawn from as broad a base as possible.

**Term:**

3 years

**Responsibilities:**

Consider and make amendments to the Code of Ethics ordinance; accept verified complaints regarding officers and employees alleged to have committed ethics violations; investigate and take action on verified complaints

**Time of meetings:**

As needed

**Statutorily mandated? Yes**

## **HISTORIC PRESERVATION COMMISSION**

### **Membership:**

5 members, 2 alternates

### **Residency Required?**

No

### **How appointed:**

Appointed by the mayor and confirmed by the common council

### **Term:**

3 years

### **Responsibilities:**

The Historic Preservation Commission shall have the power to recommend designation of local historic structures, historic sites, and historic districts within city limits. Local historic structures, historic sites, and historic districts shall be approved by the Common Council. Once designated, such historic structures, sites and districts shall be subject to all the provisions in the ordinance.

### **Time of meetings:**

As needed

### **Statutorily mandated?**

Needed to apply for grants and to be designated a Certified Local Government

## **HOUSING AUTHORITY**

### **Membership:**

5 members

### **Residency Required?**

Yes

### **How appointed:**

Appointed by the mayor and confirmed by the common council

### **Term:**

5 years

**Responsibilities:**

Administer public and subsidized housing in the City

**Time of meetings:**

Monthly

**Statutorily mandated?**

Yes

**LIBRARY BOARD**

**Membership:**

\*9 members

1 member must be school district administrator; one member is alderperson for his/her term

\*County Board chair can appoint an additional county resident

**Residency Required?**

Yes, except 2 can be non-residents

**How appointed:**

Appointed by the mayor and confirmed by the common council

**Term:**

3 years

**Responsibilities:**

Supervise the administration of the public library and appoint a librarian, who shall appoint such other assistants and employees as the library board deems necessary, and prescribe their duties and compensation; has exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund, and of the purchase of a site and the erection of the library building whenever authorized. The library board also shall have exclusive charge, control and custody of all lands, buildings, money or other property devised, bequeathed, given or granted to, or otherwise acquired or leased by, the municipality for library purposes.

**Time of meetings:**

As needed

**Statutorily mandated?**

Yes

## **POLICE AND FIRE COMMISSION**

### **Membership:**

5 members

### **Residency Required?**

Yes

### **How appointed:**

Appointed by the mayor and confirmed by the common council

### **Term:**

3 years

### **Responsibilities:**

Appoint police chief and fire chief; approve subordinates appointed by chiefs; adopt rules for examination for new hires; administer disciplinary actions against subordinates

### **Time of meetings:**

As needed

### **Statutorily mandated?**

Yes

## **PARK AND RECREATION COMMISSION**

### **Membership:**

9 members

(5 citizen members, Mayor, School Superintendent, 2 alderpersons)

### **Residency Required?**

Yes, except ex officio members

### **How appointed:**

Citizen members appointed by the mayor and confirmed by the common council

One alderperson appointed by council; one alderperson appointed by mayor

### **Term:**

3 years (except alderpersons for their term in office)

**Responsibilities:**

Subject to specific provisions in the ordinance, the commission shall have general management and control of all public parks, municipal swimming pools and aquatic facilities, athletic fields, municipal zoo, recreational buildings and grounds, public playgrounds, public ice rinks, and similar public property and functions as shall be assigned to said commission by the common council for the development, maintenance, and operation of all public recreational facilities and activities as the common council shall from time to time determine are for the best interest of the city and its inhabitants. The commission's general management and control is subject to the common council's authority as specifically provided herein. The ordinance specifically lists which duties the Commission has sole authority over, and which matters are advisory to the Council. **See attached ordinance**

**Time of meetings:**

As needed

**Statutorily mandated?**

No

**PLANNING COMMISSION**

**Membership:**

7 members  
(Mayor, one Alderperson, and 5 citizens).

**Residency Required?**

Yes

**How appointed:**

Members appointed by the mayor and confirmed by the common council

One alderperson appointed by council

**Term:**

3 years (except alderperson is 1 year)

**Responsibilities:**

Promote the planning and development for the City; recommend the adoption of or amendment to an official map; recommend the adoption of or amendment to an adopted comprehensive plan; review and submit recommendations to the Common Council regarding the amendment of the zoning code; render decisions and recommendations relating to development applications required by the zoning code.

**Time of meetings:**

As needed

**Statutorily mandated?**

Yes

**REDEVELOPMENT AUTHORITY**

**Membership:**

7 members

**Residency Required?**

Yes

**How appointed:**

Members appointed by the mayor and confirmed by the common council

One alderperson appointed by council

**Term:**

5 year, except alderperson is for term in office

**Responsibilities:**

Administer programs designed to stimulate development in areas determined to be populated by persons of low and moderate income; administer CDBG loans

**Time of meetings:**

As needed

**Statutorily mandated?**

May be necessary to received certain state or federal community development grants or funds.

**WASTEWATER TREATMENT COMMISSION**

**Membership:**

7 members

(4 residents of City, City Engineer or designate, Public Works Chair, Biron Representative)

**Residency Required?**

Yes, for 5 members

**How appointed:**

Members appointed by the mayor and confirmed by the common council

**Term:**

5 years

**Responsibilities:**

Have the entire charge, management, operation, and maintenance responsibility of the waste water treatment plant, lift stations, and sanitary waste water system in the City of Wisconsin Rapids, including monitoring of the sewer use program; employ and supervise the necessary personnel for the operation of the waste water treatment plant, lift stations, sanitary waste water system, all subject, however, to the general control and direction of the common council.

**Time of meetings:**

As needed

**Statutorily mandated?**

No

**WATER WORKS AND LIGHTING COMMISSION**

**Membership:**

5 members (1 alderperson)

**Residency Required?**

Yes

**How appointed:**

Members appointed by the common council

**Term:**

5 years, except alderperson member is 1 year

**Responsibilities:**

Take charge and management of the utility, to appoint a manager and fix compensation of same, and to supervise the operation of the utility under the general control and supervision of the common council; powers and duties as prescribed by Section 66.068 of the Wisconsin Statutes, together with such directives of the common council as may from time to time be issued.

**Time of meetings:**

As needed

**Statutorily mandated?**

No

Utility could be managed directly by the City through its Public Works Department or another department.

**SOUTH WOOD COUNTY AIRPORT COMMISSION**

**Membership:**

4 members  
(1 member for each participating municipality)

**Residency Required?**

No

**How appointed:**

Each member municipality appoints a member

**Responsibilities:**

To regulate, operate, and maintain the airport in accordance with existing federal, state, and municipal law. The commission is charged with the responsibility of submitting to each municipality a budget and the municipalities shall, through appropriation, make available to the commission necessary funds to implement the said budget. The commission shall have the authority to enter into any contract or contracts which can be fulfilled through expenditures authorized in the approved budget and which said contracts pertain to the operation and maintenance of the said airport. The commission also has the authority to reallocate funds within the approved budget

**Time of meetings:**

As needed

**Statutorily mandated?**

Yes, if have a jointly owned municipal airport



## **2.09(17) Park and Recreation Commission**

(a) **Membership.** There shall be in the City of Wisconsin Rapids a Park and Recreation Commission consisting of nine members, six of whom shall be appointed by the mayor subject to confirmation by the common council. The term of office of each member shall be as hereinafter provided and shall expire April 30 of each year, except as otherwise provided. The membership of the commission shall consist of the following:

- (1) Two members of the common council for their terms of office. One common council member shall be appointed by the mayor and the other by the common council.
- (2) Five members who are residents of the City of Wisconsin Rapids, for a term of five years each.
- (3) The mayor and superintendent of schools, who shall be ex officio members.

All members of this commission shall serve without compensation. The majority of the commission shall constitute a quorum for the transaction of business.

(b) **Organization.** The commission shall meet annually as soon after May 1 as possible and selections shall be made from its membership a chairperson and a vice-chairperson.

(c) **Powers and Duties.**

- (1) Except as limited as provided herein, the commission shall have general management and control of all public parks, municipal swimming pools and aquatic facilities, athletic fields, municipal zoo, recreational buildings and grounds, public playgrounds, public ice rinks, and similar public property and functions as shall be assigned to said commission by the common council for the development, maintenance, and operation of all public recreational facilities and activities as the common council shall from time to time determine are for the best interest of the city and its inhabitants. The commission's general management and control is subject to the common council's authority as specifically provided herein.
- (2) The commission shall adopt such rules and regulations to govern the organization and conduct of its work as it shall deem advisable. The commission shall make rules and regulations for the government and control of all such places of recreation.
- (3) The commission shall not be involved in the hiring or supervising of any employees, nor be involved in the daily operations of the Parks and Recreation Department. The Commission shall, however, have a person on the interview

committee for the Parks and Building Supervisor position.

- (4) The commission shall have sole decision-making and final authority over:
- a. The acceptance of monetary gifts for park purposes to the City in any amount, and the acceptance of personal property for park purposes valued \$5,000 and under.
  - b. All City park and recreation programming, including fees charged; hours of operation of parks and park facilities; and admission fees for all parks and parks facilities.
  - c. The formulation of all policies and general regulations for all city parks, aquatics facilities, athletic fields, recreational buildings and playgrounds. However, any regulations which require a change in ordinance shall be referred to the Legislative Committee and Common Council for approval; the commission's action will only be advisory regarding ordinance modifications.
  - d. Strategic planning for all parks and recreation facilities.
  - e. The approval of non-construction contracts, professional services contracts, and maintenance or service contracts, provided the funds for said contracts have been budgeted.
- (5) The commission shall initially discuss but have only advisory or recommending authority to the Finance and Property Committee and common council regarding:
- a. The acceptance of gifts of real estate, or personal property exceeding \$5,000 in value, for park purposes. The commission shall recommend acceptance and the common council may accept said gift by resolution.
  - b. The purchase or lease of lands in the name of the city for park purposes within or without the city and to sell or exchange property no longer required for its purposes. The City is authorized to acquire by condemnation in the name of the city such lands within or without its corporate boundaries as it may need for public parks.
  - c. Leases and licenses for the use of all athletic fields and other public park spaces.
  - d. The creation of any new park facilities or park areas in the city.

- e. Any duty or responsibility that is within the jurisdiction of the Plan Commission pursuant to Chapter 11 of the Municipal Code.
- f. Except as provided in (4)e. herein, any contracts for the repair, construction, remodeling, improvement and maintenance of any public facility or public grounds shall be approved by the common council after review and recommendation by the commission.

- (6) The Finance and Property Committee shall be responsible for all special events applications/permits (even if the events occur in a park), and 4<sup>th</sup> of July fireworks activities.

(d) Finances and Budget

- (1) At the time outlined by the Finance and Property Committee, but not later than October 1 each year, the commission shall submit to the council an estimate of the expenditures during the ensuing year. Such amount, as shall be approved by the common council, shall be included in the city budget.
- (2) The commission may not exceed any monies or contract any liability on the part of the city in excess of the amounts appropriated, budgeted and approved by the common council. The commission shall seek approval from the Finance and Property Committee and the common council to exceed monies for items or projects not budgeted.
- (3) The commission shall have the ability to expend \$25,000 each budget year from Park and Recreation outlay for undesignated projects or improvements, without the need for specific common council approval. This shall be a line item in the commission budget.
- (4) The commission may expend room tax revenue for parks purposes, provided the common council has approved such expenditures in the commission budget.

**Direct Legislation Ordinance Ballot Language:**

This ordinance would allow all-terrain vehicles (ATV) and utility terrain vehicles (UTV) to operate between the hours of 6:00 a.m. and 11:00 p.m. on all City of Wisconsin Rapids streets except state highways. An ATV may be operated by persons 12 years of age and older, and a UTV may be operated by persons 16 years of age and older, on said streets.

A “yes” vote would allow the operation of ATVs and UTVs on all City of Wisconsin Rapids streets except state highways, with such requirements and other provisions as further provided in the ordinance.