

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jason Warren, Supervisor
Joseph Zurfluh, Trustee
Brad Hamilton, President

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

4/4/24

The South Wood County Airport Commission met on Thursday April 4, 2024 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, Jason Warren, and Joe Zurfluh. Also in attendance were Randy Gustafson, Dennis Polach, Paul Tranal, Tom Davis, Jeff Penzkover, Bill Menzel, Jeff Christensen, Ryan Falch, Matt Zacher, Hunter Geishart, Tom Becker, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:00 AM.

2. Approval of previous month's minutes (2-1-23):

Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. Sickler reported that the WIBOA was to meet April 2 to select the consultant for the tree removal project and the Commission had already provided everything the BOA needs from them. Contract negotiations will take place next. Sickler also reported that fuel sales for the month of March were higher than most historical March figures.

Ryan Falch from SEH provided the Commission with an update on the status of the Master Plan project. Contracts have been negotiated and were out for BOA signatures at the time of the meeting.

Several other items were discussed including hangar security, maintenance projects, and grants available.

Motion by Commissioner Hamilton, 2nd by Commissioner Warren to approve the Airport Managers Report. Motion carried.

4. New Business

a. Discuss and consider action regarding payment of ADB Safegate invoice: Sickler presented an invoice for approximately 30 airfield light fixtures which were damaged by lightning. The invoice along with some invoices from Van Ert Electric will be submitted as an insurance claim. Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to pay the invoice. Motion carried.

5. Review of Financial Statements

Sickler presented the financial statements for the month of February 2024. Discussion ensued. Motion by Commissioner Hamilton, second by Commissioner Zurfluh to approve the financial statements as presented. Motion carried.

6. Future agenda items:

Election of officers, hangar key card issuance.

7. Public Comment: None

8. Correspondence received: None

9. Set next meeting date:

Thursday May 2, 2024 at 8:00 AM.

10. Adjourn:

Motion made by Commissioner Hamilton, 2nd by Commissioner Warren to adjourn at 09:13 AM. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser